

REGULAR MEETING MINUTES

TOWN OF BASHAW

APRIL 16, 2024

- **CALL MEETING TO ORDER/PLEDGE:** Meeting was called to order by Chairperson Degner
- **MINUTES FROM MARCH 12, 2024, MEETING:** Meeting minutes were approved on a motion by Damon, second by Kelbel. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0).
- **TREASURERS REPORT:** Bank balance \$205,796.52 April disbursements of \$25,557.74 with receipts of \$2,258.06. Leaves an ending balance of \$205,796.52. Motion by Kelbel to accept the treasurer's report second by Damon. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0).
- **CORRESPONDENCE:** There is a house that is being moved and the power will be out of service for a time on Thursday. There was an insurance claim for the grader operator whom backed into his own truck at the townhall.
- **PUBLIC INPUT:** Kelbel attended BOR training at Turtle Back in the morning session. In the afternoon he obtained some very useful information in regards to funding opportunities for ambulance and/or fire protection.
- **GARBAGE COMPLAINT FOR GARBAGE LOCATED: W7460 SCOTT-SPOONER WI. LAURISA ANN LINDBERG:** There is no public health ruling to assist in dealing with this issue. Degner suggested that we could possibly contact them via mail. Draft a letter that they must clean up the grounds or they will be turned to the public health department.
- **PERMIT GUIDELINES AS PROVIDED BY BUILDING INSPECTOR – TOWN WEBSITE:** None
- **CITATION ORDINANCE:** None
- **LRIP/TRID/TRIS PROJECT DISCUSSION:** TRID – Sand Road was supposed to be decided by March 15th, however, there has been no notification on the status of this application. LRIP: Pond View and Starkey Lake. Pond View contains a culvert that appears to have a cut due to the utility company. Discussed repair versus replacement. If a replacement is needed the culvert would qualify for the 50/50 program through Washburn County.
- **LRIP/TRID/TRIS PROJECT DESIGNATION/ASSIGNMENT:** Motion by Damon to designate Pond View and Starkey Lake Road as LRIP projects, second by Kelbel. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0). Motion by Damon to apply for a 50/50 culvert application on the Pond View culvert if it is not repairable and needs replacement, second by Kelbel. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0).
- **DRIVEWAY PERMITS/APPLICATIONS (MOBILE HOME/ATV/FIREWORKS/ETC):** Draft letter to Chester Hunt for illegal driveway installation.
- **BROOK DRIVE (WEST) GRAVEL:** Dryden inquired as to the condition of the road and all the dust on Brook Drive due to increased large truck traffic. Dryden talked with Taubman about road gravel that has been successful in other areas of the township. Discussed that this could maybe be added to the 2025 road list.
- **ROADS:** Pat stated that grading will begin again shortly. Potholes are in need of attention as well.
- **ROAD TOUR REVIEW AND UPDATES:** Degner did discuss the handout that detailed all of the notes from the road tour from 4/1/2024. Boom mowing should be a top priority as it needs to be done prior to a certain date or it will have to wait until fall.

- **6'-20' CULVERT INSPECTIONS (STATE REQUIRED):** This is required by the state. The township can do their own inspection or have the county do the inspections. Motion by Kelbel to contact the county to do the 6'-20' culvert inspections, second by Damon. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0).
- **RENTAL AGREEMENT FOR NON-TOWNSHIP OWNED EQUIPMENT:** Degner inquired with our township insurance. Non township owned property can be covered under the township insurance as long as there is a rental agreement in place prior to the usage. Degner has a sample agreement and we will draft one similar to the sample.
- **TRUCK/GRADER:** Tires were changed. The price for the change has been increased. Possibly look at getting additional rims so that it can just be swapped out instead of changing the tires.
- **TOWNHALL:** Inquired about light at the corner of the building for elections. Suggested to look at Harbor Freight as they have them.
- **SET NEXT MEETING DATE:** May 14, 2024 @ 6:00 p.m.
- **NEXT MEETING AGENDA ITEMS:**
- **APPROVE VOUCHERS:** Motion by Kelbel to approve vouchers 15247-15269 and debit card transaction \$66.94, second by Damon. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0).
- **ADJOURN MEETING:** Motion by Degner to adjourn the meeting, second by Kelbel. Motion carried. Yes (3) Degner, Kelbel and Damon. No (0). The meeting adjourned 7:15 p.m.

Lesa Dahlstrom, Clerk/Treasurer