

TOWN OF BASHAW MEETING MINUTES

Present: Joe Swan, Steve Degner, Stefanie Naessen, Pat Harrington, Bill Taubman, Bill Burnham, Chuck Levine, Trevor Levine, Guy Waltz, Jason Towne and Dale Damon.

- **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting was called to order by Chairperson Degner at 6:00 pm.
- **MINUTES FROM SEPTEMBER 8, 2025, MEETING:** Motion by Damon, seconded by Swan, to approve the minutes. Motion carried.
- **TREASURER'S REPORT:** Bank balance as of 9/30/2025 is \$181,503.06 with outstanding checks of \$57,424.29 leaving an ending balance of \$124,078.77. Motion by Swan to approve the treasurer's report, second by Damon. Motion carried. Degner stated that he was able to push back the loan payment of \$90,940 that is now due on December 1st and with the truck payment due on December 15th there will be about \$108,000 in loans that will need to be paid by the end of the year.
- **CORRESPONDENCE:** Lynnea Lake emailed Steve Degner and Washburn County Zoning stating that she wants action to be taken on the unkept property at N4815 Rainbow Dr. Degner still feels the best thing to do is talk to the property owners directly but overall, the County is the one at fault for this issue and should be responsible. Originally the town board turned down the CUP permit, and the County overruled us to allow it. It was to be removed in five years, and the County didn't enforce it and now they are saying that it's too late to enforce it.
- **PUBLIC INPUT:** None
- **UPDATE SPRING LAKE ROAD TWO-YEAR PLAN:** Motion was made by Swan, seconded by Damon, to designate Spring Lake Road for a two-year road plan reconstruction which includes grinding, graveling and blacktopping. Motion carried. Motion was made by Damon, and seconded by Swan, to designate New Knapp Rd along with the roads of Starkey Lake, Pond View and New Knapp for our two-year road plan. Motion carried.
- **UPDATE ROAD PLAN FOR POSSIBLE ROADS WITH THE LOCAL LRIP GRANT:** Motion was made by Swan and seconded by Damon, to designate New Knapp Rd for the Local LRIP grant. Motion carried.
- **OBTAIN NEW WEBSITE HOST/DESIGNER OR CHOOSE NEW PLATFORM:** This was tabled to next meeting.
- **CULVERT BID OPENING/AWARD:** Motion was made by Swan, seconded by Damon, to accept the bid from Mike Christiansen for the one culvert which is 5 feet wide by 21 feet long and the other culvert, which is 5 feet wide by 25 feet long, with a bid amount of \$1,025 each. Motion carried.
- **DRIVEWAY PERMITS/APPLICATIONS:** Motion was made by Swan, seconded by Damon, to approve the driveway permit at 4315 Hector Dam Rd. Motion carried. Visual inspection was done by Taubman, and a motion was made by Swan, seconded by Damon, to approve the driveway permit for N4735 Loop Rd once application is received. Motion carried. Motion made by Damon, seconded by Swan, to approve the driveway permit at W7324 Scott Dr under the stipulation they install a 12-inch culvert to help the water run properly along with ditching. Motion carried.
- **ROADS:** Taubman talked with Sam Melton about the boom mowing and said that some of it was too big and he couldn't do the job he wanted to do because he was concerned about breaking equipment. He has about 20 ½ hours in and he completed Cadle Rd and Swiss Chalet Rd. Degner stated that he is in favor leasing something next summer to do some major boom mowing. Hasn't been enough moisture to really do any grading. Stop signs were put up on Terri Trail. Harrington did some asphaltting but ran out on Old Hwy B.
- **TRUCK/GRADER:** None
- **TOWNHALL:** None
- **SET BUDGET MEETING DATE:** November 18th at 6 PM.
- **SET NEXT MEETING DATE:** November 18th at 6 PM.

- **APPROVE VOUCHERS:** Motion made by Damon, seconded by Swan, to approve check numbers 15585 – 15604. Motion carried.
- **ADJOURN MEETING:** Motion made by Swan, seconded by Damon, to adjourn at 6:49 PM. Motion carried.

Stefanie Naessen - Town Clerk