

Town of Bashaw

Notice of Town Board Meeting and Agenda

Date: AUGUST 31, 2020 Time: 6:00 P.M. at the Shell Lake Arts Center (Shell Lake, WI 54871)

- Call to Order: Meeting was called to order and all board members were present except for treasurer Lynn Hoepfner whom was excused.
- Pledge of Allegiance
- Roll Call
- Verification of Public Notice
- Approval of Agenda: Motion by Degner, second by Johnson. Motion carried.
- County Board Representative(s): New community services building is complete and 80% moved in.
- Public Comment (3 minute time limit): Lee Prill stated that he didn't get a response in regards to his 7/29 email. Lee Prill wanted to make a motion, however, Wisconsin state statutes do not allow for non board members to make motions. Bill Burnham inquired in regards to the driveway snowplowing responsibilities. Kim Coran inquired in to the whole township being able to vote on subjects. Dennis Kelder inquired as to the timing of plowing with the bus routes. Susan Vold inquired as to why a line item was placed back onto the agenda. Dale Damon voiced his concern in regards to selling the equipment versus holding the equipment through the Winter season of 2020/2021. Lynnea Lake inquired into when the guidance was given in regards to budget cuts. Kim Coran is stating that she feels the citizens should have a vote at all meetings. Jan Ogden inquired in to the advisory to retain a reserve. Robin Mercier understands the funding needed that there would be multiple municipalities affected with no reserve funding.
- Correspondence- Review correspondence and take appropriate action or filing: Lake Insurance sent a letter just checking on their advisory of not carrying enough liability insurance and asked that they reconsider upping the limit. Thomas Biver sent a letter resigning as town assessor.
- Reading/Approval of Minutes from July 7, 2020 Meeting(s): Motion by Degner to approve the minutes, second by Johnson. Motion carried.
- Review and Approve Treasurers Report; Balance to start \$48,674.82 / Receipts 26-32 of \$53,564 / Disbursements \$46,154.78 / Ending Balance \$56,084.04. Motion by Johnson to approve, second by Degner. Motion carried.

Discussion and Action may be taken on any the following:

- Open and award snowplowing bids: Single bid received from Washburn County Highway Department. Motion by Johnson to accept the county bid, second by Dryden. Motion carried. Yes (2) Dryden and Johnson. No (1) Degner.
- Approve/Discuss rental lease agreement for non-owned town equipment: No Action taken.
- Ambulance Service Update: Ambulance service of a total of 976 per capita at \$25.65. The total fee for Bashaw will go up to \$25,034 for 2021 and up 5% each year after that until 2025. The meetings will still continue in to forming an association for all of Washburn County and non-Washburn County municipalities. Dryden inquired as to if the town shall proceed in looking to form the association or if the town would prefer to not. North Memorial wants a 5 year contract signed. The general consensus was a 5 year contract was not the preference. The board is in agreement that meetings shall still be represented from Town of Bashaw.
- WTA Recommendation that towns have an emergency fund: The state is estimating a 2 billion dollar shortfall. The anticipated GTA and shared revenue payments are
- Reconsider date to sell town truck. Dryden just wanted to discuss the subject because the WTA sent an email stating they advised that the GTA funds and COVID costs. Degner inquired as to if the town is debt free. The Town of Bashaw does not currently have a loan on the equipment or town hall. Motion by Dryden to sell the town truck immediately and place the funds in a reserve account to cover the town reserve account. Motion failed due to lack of second. Johnson stated that his original motion was to sell the truck and place the money in a reserve account and he would still be in favor of that.

- Paper designation for town informational purposes: Motion by Degner to utilize the Wild River paper (Inter County Leader) for information purposes, second by Johnson. Motion carried. Yes (3) Dryden, Degner, Johnson. No (0).
 - Town Hall- Review town hall maintenance/repairs/supplies: Bill Taubman stated that the new blue sign has been installed. The seals on the garage doors need replaced. Bill Taubman will get pricing from an outside source as the seals cannot be replaced by town employees. Bill Taubman asked in regards to the old town records.
 - Driveway Permits and Applications- Review any permits and applications for driveways: None
 - Little Long Lake Boat Landing: Dryden has been in contact with DNR and Brent Edlin from Land Conservation in to putting a proposal together. In order to get grant funding there has to be a motorized landing. The Little Long Lake Association was represented and discussed the lake fluctuation and the condition of the steps and the wash out. If the town is looking to improve the landing they ask that the town consider all aspects of the access to include invasive species, trash, etc. Board is in agreement that the stairs should be removed, washouts repaired and limiting access. Dryden will inquire with the DNR and Land Conservation to confirm what is allowable for shoreline repairs. Motion by Johnson that if all liabilities are verified and clear for the township to remove the stairs that it be done immediately, second by Degner. Motion carried. Yes (3) Dryden, Degner and Johnson.
 - Town Road Maintenance/Projects- Discuss and Review town road maintenance and projects: LRIP Sawyer Creek Ro and Project-Taubman talked with Madison and the gravel is anticipated to be delivered around September 15, measurements have been recorded, Taubman suggested placing half of the gravel and then pulverizing and placing the additional half in the Spring-Board would like to just place all of the gravel and then pulverize; Starkey Lake Road Dust Management-Taubman did some research into certain dust management solutions; Pine Tree South; New Knapp Road-Taubman met with Brian Danielsen and discussed what the envision was for the road. A general estimate would be around \$21,000 to repair New Knapp. Look at maintaining two culvert areas in need of attention; Birch Trail-needs approximately 420 yards of gravel. Scatter gravel bid was received in 06/2020 for \$16.67 per yard; Bid for Town Assessor; Taubman inquired in to the price of the culvert markers – Tapco \$27.00 a piece and from Washburn County Highway Department they are around \$14.00 a piece. Sunset Road has a significant bump and look at rental saw rates. Plainview Road could be improved with the grader. Pat maintained all of the bridges. New Road signs up on Valley View and Percy Road. There were beavers creating a dam along Green Valley. Ron Spaulding trapped one and there is anticipated to be one more beaver. Both culverts have been opened. Recap of projects to prioritize: Sawyer Creek Road; Birch Trail; New Knapp Culvert one replacement and one cleaned; stop sign on Cadle and Little Long Lake.
 - Town Equipment- Review maintenance and usage of grader, truck and other equipment/tools: Maintenance agreement on grader was paid;
 - Approve Vouchers- Approve vouchers to pay the bills, salaries and reimbursements. Motion by Degner to approve 13063-13094, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson. No (0).
- Future Agenda Items: Deaf Child Sign on Old Co B; 13063-130Pedestrian signs on Sunset; Little Long Lake Boat Access; Starkey Lake Road dust control; Increase town liability insurance limits; North Ambulance
 - Set Date for the next Town Board meeting and Annual Meeting: 9/15/2020 Annual Meeting @ 6:00 p.m. with regular meeting to follow at the Shell Lake Arts Center.
 - Adjourn Meeting: Motion by Johnson to adjourn 7:42 p.m., second by Degner. Motion carried. Yes (3) Dryden, Degner and Johnson. No (0).