

Town of Bashaw

Minutes – May 5, 2020 (APPROVED)

Notice of Town Board Meeting and Agenda

Date: MAY 5, 2020 Time: 6:00 P.M.

****Due to COVID19 this meeting will be held as a virtual meeting the instructions to call in or video in to the meeting is at the bottom of this agenda****
~~at the Bashaw Town Hall~~

- Call to Order: The meeting was called to order via virtual meeting utilizing zoom @ 6:00 p.m.
- Pledge of Allegiance
- Roll Call: All board member were present: Terry Dryden, Steve Degner, Tony Johnson, Lynn Hoepfner and Lesa Dahlstrom.
- Verification of Public Notice: 3 public notices were posted in accordance with the correct posting procedures.
- Approval of Agenda: Motion by Dryden to approve the agenda, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson.
- County Ward Representative(s): Dryden gave any of the county ward representatives an option to share any information they have available. Wilson stated that the county board is still going through the re-organization.
- Public Comment (3 minute time limit): Lynn Hoepfner wanted to voice her concern in regards to a comment that was made by Supervisor Degner at the April 2020 meeting in regards to having previous and current Washburn County employees on the town board being a conflict of interest. She does not get a vote for any board items that are presented and the effect of what the town votes on does not affect her income or personal interest. She has not conducted anything unethical in the past and does not plan to in the future. Wilson would like to see the grader item placed on another future meeting agenda where others that are not able to attend via Zoom would have the opportunity. Dryden's computer shut down temporarily and there was a break in the meeting. Wilson took the opportunity and discussed a couple items such as ambulance service – North Ambulance is looking to have a 5 year contract put in place and property taxes that have not been paid and could be taken on tax deed. Degner asked if the county has an interest in developing an ambulance service. Wilson stated that the startup costs are just too cost prohibited to develop a setup similar to Sawyer County's current service. The thought is that the Fire Association and/or the townships would build a facility and maintain the service at that location. Wilson would like to ask that the town board consider pulverizing the section of Bashaw Valley Road from Johnson Avenue to County Highway O.
- Correspondence- Review correspondence and take appropriate action or filing.
- Reading/Approval of Minutes from March 31st & April 21, 2020 Meeting(s): Motion by Degner to approve the minutes, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson.
- Review and Approve Treasurers Report: Balance to start of \$29,082.59 Receipts 15-16 in the amount of \$783.36 disbursement totals of \$5,089.94 leaves an ending balance of \$24,776.01. Motion by Johnson to approve, second by Degner. Motion carried. Yes (3) Dryden, Degner and Johnson.
- Audit Financials: Move to June 2020 meeting. Place on future agenda item
- Open Book/Board of Review Date (5/14/2020 & 5/26/2020): Tom Biver is set to continue these meetings as schedule. Open Book (5/14) is 4-6 and Board of Review (5/26) is from 5-7.
- Town Recycling day (5/16/2020): Postponed due to NWRPC being closed, will continue to wait and see when they re-open.
- Road Tour Date: Dryden inquired as to what they thought about having the meeting in the evening. May 12, 2020 @ 3:00 p.m.

Discussion and Action may be taken on any the following:

- Town Hall- Review town hall maintenance/repairs/supplies. Dryden inquired in to what happens to the scrap that is located at the town hall. Dryden inquired as to if anyone local still hauls scrap. Taubman will check with the company that offered to purchase the steel

last year and will get current pricing. Board is in agreement that the culverts should be disposed of and Dryden will get a hold of someone to remove these from the town hall site.

- Driveway Permits and Applications- Review any permits and applications for driveways.
 - Sheldon Johnson driveway permit application: Dryden went and inspected the site and does not feel there are any drainage/runoff issues. Dryden does not feel there is any need for a culvert at this site. Motion by Dryden to approve Sheldon Johnson's permit N4793 Julie Ann Drive-Spooner, WI 54801, second by Degner. Motion carried. Yes (3) Dryden, Degner and Johnson. Dryden inquired as to the fact that the township does not have a driveway ordinance. The form that is being utilized is based on a former county permit. Dryden wanted to make sure that we were able to enforce it without the town having village powers. Hoepfner voiced that at one time they were referencing it as a driveway inspection and not a permit.
 - Sam & Barb Story inquiry in to any permits/rules in regards to the business they are looking to open. The town board is in agreement that they do not feel there is anything that the Story's need to do in order
- Consideration of implementing a per diem for town employees when they attend training: Dryden was inquiring in to developing a per diem for training or meetings when the meeting is such that it does not make it worth the employee's while. This will remain as has been in the past.
- Scatter Gravel Bids: Advertise for scatter gravel to have open for the next meeting. This gravel is used throughout the township as needed. Motion by Johnson to advertise for scatter gravel, second by Degner. Motion carried. Yes (3) Dryden, Degner and Johnson.
- Town Road Maintenance/Projects- Discuss and Review town road maintenance and projects: LRIP (Local Road Improvement Program) Sawyer Creek Road Project-Motion by Degner to advertise gravel bids for the LRIP road project, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson. The consensus from the DNR is that a permit is in fact not needed at this location. The agreement from within the board is to get started right away with the dig outs and to get in contact with Dan Ullom to begin this process. The road bed is 22 feet wide. Taubman wanted to discuss the amount of gravel placed on the road bed. Johnson feels that where the fabric is laid there could be 4 inches placed, however, on the remainder of the roadway 6 inches be placed. Johnson feels that the one specific culvert that is closer to the road bed should be replaced. Johnson feels pricing should be obtained to know what the cost would be to replace all 3 of the culverts; Spring Lake Road Pulverization: Motion by Degner to advertise bids for Spring Lake Road Pulverization, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson; Bid for Spring Lake Road gravel: Motion by Degner to approve advertising for bids on the Spring Lake Road, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson; Bid for Sawyer Creek Road gravel: Motion by Degner to advertise for gravel bids on the LRIP Sawyer Creek Road, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson; Culvert Issues at the following locations: Bashaw Street & Cadle Road-Board feels that pricing should be obtained for this culvert to make a decision; Sunset & Cadle Road Failing 36" culvert -the approximate cost was \$3500 and the county could place it on the 2021 budget as a 50/50 budget item so the cost to the town would be half of \$3500. Motion by Degner to replace the 36" culvert through Washburn County's 50/50 bridge program for calendar year 2021 unless it would fail prior to that date and at that time the town board would contact the Washburn County Highway Commissioner to inspect the culvert for sooner installation, second by Johnson. Motion carried. Yes (5) Dryden, Degner and Johnson.
- Town Equipment- Review maintenance and usage of grader, truck and other equipment/tools. Taubman contacted Meyer's and is going to have the truck looked at as it is still under warranty. Dryden took pictures of the truck to put the truck on the surplus auction. Discussed making sure to place a reserve on the Wisconsin Surplus when the truck is listed. Johnson feels that we should maybe have someone look at it to give a

- good estimate of the value. Hoepner inquired if they could ask Meyer's if they could give a value of the truck. Jay's suggested listing on Craig's list versus WI Surplus.
- Meeting Notice Statutory Postings: Dryden inquired as to if the website is official or just optional. Dryden wanted to bring it up as he read correspondence in regards to the postings of the meetings.
 - Approve Vouchers- Approve vouchers to pay the bills, salaries and reimbursements. Motion by Degner to approve the vouchers, second by Johnson. Motion carried. Yes (3) Dryden, Degner and Johnson.
 - Future Agenda Items: Audit Financials; Road Tour Review; Develop 5 year Road Guide; Opening bids; LRIP Sawyer Creek Road Project; Spring Lake Road Project.
 - Set Date for the next Town Board meeting: June 9, 2020 @ 6:00 p.m.
 - Adjourn Meeting: Motion by Johnson to adjourn at 7:33 p.m., second by Degner. Motion carried. Meeting adjourned. Yes (3) Dryden, Degner and Johnson.

Topic: Bashaw Town Board Meeting

Time: May 5, 2020, 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82100692361?pwd=VTVmWkhkZS9yUWpJaHg4NIJYV0ZUUT09>

Meeting ID: 821 0069 2361

Password: 868988

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 821 0069 2361

Password: 868988

Find your local number: <https://us02web.zoom.us/j/82100692361?pwd=VTVmWkhkZS9yUWpJaHg4NIJYV0ZUUT09>